



Hallmanton

Hallmanton Management & Science Institute (HMSI)

- Training • Project Management • Research • Consultancy •

TRAINING CALENDAR FOR COURSES IN 2022/2023

**Mauritius. Dubai, UEA. Cape Town, Pretoria (South Africa). Arusha Tanzania. Lusaka, Zambia.
Manchester, (UK), Kigali, Rwanda, Swaziland/Eswatini**

1 week	USD 2480
2 weeks	USD 3200
3 weeks	USD 3850
4 weeks	USD 4450

**To facilitate information sharing and technological awareness each participant
will receive a FREE (brand new) take-home Laptop**

<u>CODE</u>	<u>MANAGEMENT PROGRAMMES</u>	<u>DATES</u>
MAP01	Management Development Programmes for Personal Assistants /Secretaries	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP02	Public Administration Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec

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MAP03	Leading Change for Human Capital Development	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP04	Organizational Performance Management And Effectiveness	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP05	Public Management And Corporate Governance	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP06	Strategic Management and Corporate Governance	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MAP07	Strategic Leadership Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP08	Leadership Development Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP09	Public Policy Analysis And Evaluation	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP10	Policy Formulation Implementation and Analysis	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MAP11	Advanced Management & Policy Development	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP12	Organizational Change And Development Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP13	Conflict Management And Resolution Strategy	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP14	Public Management And Resolution Strategy	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MAP15	Planning And Organization Strategy For Public Sector Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP16	Diploma In NGO Leadership And Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP17	Effective Report Writing and Presentation Skills	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP18	Industrial Relation Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MAP19	International Protocol and Etiquette Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP20	Public Debt Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP21	Strategic Workforce Planning Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP22	Advanced Leadership for Senior Executives	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MAP23	Strategic Management for Women in Leadership	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP24	Strategy and Balanced Scorecard Development	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP25	Results Based Management (RBM)	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP26	Advisory and Consultancy Skills	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MAP27	Advanced Research Design and Presentation Skills – SPSS Applications	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP28	Social Policy Development and Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP29	Organizational Development for Advisors and Consultants	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec

MAP30	Women Leadership and Emerging Democracies	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MAP31	Managing Agricultural Research Centres	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP32	Managing Energy Infrastructure Projects	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP33	Policy Development, Monitoring and Evaluation	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP34	Managing Rural Electrification Projects	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MAP35	Research and Presentation Skills	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MAP36	Managing Renewable Energy Resources	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
MAP37	Energy Market Analysis and Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MAP38	Managing Water Infrastructure Projects	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
<u>CODE</u>	<u>PROJECT MANAGEMENT PROGRAMMES</u>	<u>DATES</u>
PMP01	Project Analysis Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP02	Project Management For Donor Funded Project	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PMP03	Project and Environmental Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP04	Monitoring and Evaluation Of Development Project	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP05	Finance And Project Management For NGOs	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP06	Project Planning, Monitoring and Evaluation	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PMP07	Advanced Diploma In Project Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP08	Project Management Information System	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP09	Management And Implementation Of Development Project	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP10	Participatory Project Monitoring & Evaluation (PPME)	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PMP11	Project Management For Engineers	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP12	Computerized Project Management and Implementation	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP13	Implementing Electronic Document and Records Management Project	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP14	Project Management (Sourcing For Funds)	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PMP15	Project Finance For Projects	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP16	Managing Large Public Information Technology Project	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP17	Monitoring and Evaluation of Development Programmes and Projects	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP18	Project Planning and Analysis	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec

PMP19	Enterprise Resource Planning (ERP) and Project Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP20	Strategic Project Management Programme	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP21	Project Design Identification, Preparation Appraisal and Negotiations	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP22	Operational Project Planning	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PMP23	Project Performance Indicators: Monitoring and Evaluation	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP24	Value for Money (VFM) Auditing for Projects	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP25	Project Budgeting and Cost Control	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP26	Project Team Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PMP27	Project Management and Gender Mainstreaming	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP28	Advanced Project Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP29	Project Contracts and Consortium Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP30	Managing Project for Municipal Service Delivery	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PMP31	Project Governance Programme	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP32	Design and Implementation of Monitoring and Evaluation Systems	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP33	Managing Housing and Urban Development Project	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP34	Managing Transport Infrastructure Project	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PMP35	Projects Finance and Disbursement -Donor funded Projects	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PMP36	Project Management & Leadership Development	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
PMP37	Project Finance Modeling	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PMP38	Advanced Computerized Project Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
CODE	HUMAN RESOURCE MANAGEMENT PROGRAMMES	DATES
HRM01	Human Resource Management and Development	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM02	Management Of Training Function (MTF)	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM03	Training In Psychology. Guidance & Counseling Techniques	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HRM04	Advanced Diploma In Human Resources Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
HRM06	Advanced Training Of Trainers (TOT)	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM07	Senior Management Development Programme	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM08	Pension And Social Security Planning & Administration	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov

HRM09	Performance Management And Development	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HRM10	Advanced Human Resources And Performance Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM11	Strategic Protocol And Public Relations Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM12	Dispute Resolutions, Conciliation, Mediation And Arbitration	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HRM13	Performance And Results Oriented Management in the Public Sector	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HRM14	Modernizing The Human Resources Function	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM15	Performance Audit In The Public Sector	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM16	Results Based Leadership For Local Government Officers	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HRM17	Advanced Senior Management Skills Development	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HRM18	Fund Raising And Events Planning Technique	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM19	Managing And Leading Strategic Change	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM20	Successful Committee Skills	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HRM21	Customer Relations Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HRM22	Marketing And Public Relations Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM23	Operation Risk Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM24	Local And District Government Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HRM25	Public Relations And Fund Raising Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HRM26	Advanced Human Resource Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM27	Strategic Human Resource Development	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM28	Advanced Labour Relations and Conflict Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HRM29	Work Place HIV/AIDS Management Systems	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HRM30	Advanced Human Resource Planning and Recruitment Strategies	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM31	Employee Benefit and Welfare Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM32	Managing the Training Function	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HRM33	Advanced Training and Facilitation Skills	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HRM34	Advanced Public Relations and Customer Care	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM35	Computerized Human Resource Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM36	Pension Fund Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov

HRM37	Advanced Public Relations and Protocol Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HRM38	Skills Auditing and Training Needs Analysis for Human Resource Managers	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HRM39	Advanced Records Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HRM40	Advanced Human Resource Planning for Senior Managers	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HRM41	Performance Based HRM	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
CODE	FINANCIAL MANAGEMENT PROGRAMMES	DATES
FMP01	Strategic Management Accounting	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP02	Financial Management Of Donor Funded Project	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP03	Financial Management and Budgeting	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP04	Accounting For Non Financial Managers	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP05	Financial Management For Public Sector Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP06	Budgetary And Public Expenditure Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP07	Management Of Internal Audit Function	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP08	Credit Management And Administration	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP09	Management Of Foreign Aid (World Bank ADB Funded Project)	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP10	Credit and Debt Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP11	Fraud Detection Prevention and Control	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP12	Diploma In Computerized Financial Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP13	National Management Accounting	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP14	Advanced Diploma In Financial Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP15	Quick Book Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP16	Cash Management & Bank Reconciliation For Finance & Accounting Officers	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP17	Fund Raising And Money Management Strategies	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP18	Budgeting For Local Government Offices	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP19	Effective Budgeting For Department Staff and Ministries	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP20	Effective Cost Performance	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov

FMP21	Risk Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP22	Fixed Assets Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP23	Tax Planning And Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP24	Reforms And Management Of Reformed Institution	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP25	Advanced Budgetary Financial Control	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP26	Budgeting Accountability in Local Government	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP27	Financial Management, Budgetary and Investment Planning for Utilities	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP28	Tariff Planning and Structuring	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP29	Municipal Finance and Budgeting Systems	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP30	Advanced Forensic and Computer Auditing	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP31	Advanced Credit Risk Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP32	Internal and External Debt Management Programme	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP33	Development and Management of Economic Empowerment Policies	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP34	Financial Modeling in Excel	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP35	International Trade and Finance	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP36	Advanced Project Finance and Financial Modeling Techniques	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP37	Economic Policy Research Methods and Analysis	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP38	Advanced Budgeting and Investment Planning	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP39	Asset and Liability Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP40	Advanced Financial Statement Analysis	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP41	SPSS for Economic Planning and Analysis	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP42	Advanced Internal Auditing	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP43	Fraud Auditing and Financial Accounting	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP44	Treasury Management Programme	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
FMP45	Statistical Analysis for Economic Planners	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP46	International Financial Reporting Standard (IFRS)	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP34	Financial Modeling in Excel	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov

FMP35	International Trade and Finance	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
FMP36	Advanced Project Finance and Financial Modeling Techniques	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP37	Economic Policy Research Methods and Analysis	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP38	Advanced Budgeting and Investment Planning	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP39	Asset and Liability Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
FMP40	Advanced Financial Statement Analysis	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP41	SPSS for Economic Planning and Analysis	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP42	Advanced Internal Auditing	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
FMP43	Fraud Auditing and Financial Accounting	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
FMP44	Treasury Management Programme	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
FMP45	Statistical Analysis for Economic Planners	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
FMP46	International Financial Reporting Standard (IFRS) Course	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
<u>CODE</u>	<u>RURAL & AGRICULTURAL PROGRAMMES</u>	<u>DATES</u>
RAP01	Strategic Rural Development Management (SRDM)	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
RAP02	Agricultural Extension and Extension Techniques	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
RAP03	Rural Agribusiness Development and Extension Techniques	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
RAP04	Rural Cooperative Techniques and Marketing	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
RAP05	Rural Micro-Credit Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
RAP06	Advanced Diploma in Rural Development and Extension Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
<u>CODE</u>	<u>ENVIRONMENTAL PROGRAMMES</u>	<u>DATES</u>
EVP01	Natural Resources Management and Sustainability	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
EVP02	Environmental Management and Development	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
EVP03	Environmental Impact Assessment (EIA)	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
EVP04	Sanitation and Pollution Control	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
EVP05	Water Sanitation Planning and Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
EVP06	Sustainable Irrigation Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec

EVP07	Geographic Information System Management (GIS)	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
<u>CODE</u>	<u>HEALTH MANAGEMENT PROGRAMMES</u>	<u>DATES</u>
HMP01	Public Health Service Management and Administration	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HMP02	Management of Public Health Reform	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HMP03	Disaster Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HMP04	Palliative Care for HIV/AIDS Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HMP05	HIV/AIDS Treatment	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HMP06	Advocacy. Communication & Behavioral Change (HIV/AIDS)	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HMP07	Occupation Health and Safety Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HMP08	Diploma in Disaster Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HMP09	Managing Sustainable Primary Health Care	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HMP10	Advance Leadership Strategies for Health Care Executives	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HMP11	Monitoring & Valuation of HIV and AIDS Programmes	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
HMP12	Environmental Health Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
HMP13	Hospital Waste Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
HMP14	Human Resources Planning for Hospital Personnel	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
HMP15	Management Development Skills for Health Officers	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
<u>CODE</u>	<u>GENDER MANAGEMENT PROGRAMMES</u>	<u>DATES</u>
GMP01	Gender Issues For Sustainable Development and Poverty Alleviation	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
GMP02	HIV/ AIDS in Gender Research Project	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
GMP03	Training the Gender Trainer	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
GMP04	Women Empowerment Gender Issues and Sustainable Development	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
GMP05	Gender Mainstreaming in Public Services Management.	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
GMP06	Gender Advocacy. Networking and Strategy Management.	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
GMP07	Gender Budgeting and Strategic Planning	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
<u>CODE</u>	<u>PROCUREMENT MANAGEMENT PROGRAMMES</u>	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov

PLG01	Store And Inventory Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PLG02	Goods And Equipment Procurement	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PLG03	Tendering For Public Procurement	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PLG04	Procurement For Organizational Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
PLG05	Logistic. Material And Procurement Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PLG06	Diploma In Purchasing Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PLG07	Contract Management Planning	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PLG08	E- Procurement	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
PLG09	Public Sector Procurement Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PLG10	Advanced Supply Chain Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PLG11	Bid Opening, Evaluation, Award of Contract and Contract Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
PLG12	Procurement of Goods and Services	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
PLG13	Selection of Consultants for Projects and Service Contracts	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
PLG14	Procurement for Donor Funded Projects	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
PLG15	Tendering and Evaluation Management Course	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
<u>CODE</u>	<u>MARKETING MANAGEMENT PROGRAMMES</u>	<u>DATES</u>
MMP01	Strategic Marketing Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MMP02	International Marketing Strategy	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MMP03	Agricultural Produce Marketing and Export Strategy	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MMP04	Diploma in Public Relations and Customer Care.	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
MMP05	Innovation. Entrepreneurship and Sales Management.	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
MMP06	Quality Customer Service Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
MMP07	SME Development and Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
MMP08	Sales and Marketing Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
MMP09	Digital Marketing	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
<u>CODE</u>	<u>TOURISM MANAGEMENT COURSES</u>	<u>DATES</u>

TMP01	Heritage and Museum Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
TMP02	Sustainable Tourism Management and Development	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
TMP03	Tourism, Leisure Management & Development	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
TMP04	Tourism & Hotel Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
TMP05	E-Tourism Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
TMP06	Eco- Tourism Development	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
TMP07	Sustainable Tourism in Protected Areas	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
TMP08	Policy Development for Sustainable Tourism	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
TMP09	Human Resources Management in Tourism & Hospitality	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
<u>CODE</u>	<u>INFORMATION MANAGEMENT COURSES</u>	<u>DATES</u>
IMP01	Strategic Record and Information Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
IMP02	Computer Programme for Executive Assistants	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
IMP03	System Analyses and Design	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
IMP04	Computer Skills for Data Record Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
IMP05	E – Government	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
IMP06	Information Education & Communication (IEC) Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
<u>CODE</u>	<u>COMPUTER APPLICATION COURSES</u>	<u>DATES</u>
CDM01	Computerized Applications in Project Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
CDM02	Computerized Applications for Monitoring and Evaluation	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
CDM03	Computerized Financial Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
CDM04	PC Hardware and Software Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
CDM05	Computerized Applications in Finance and Accounting	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
CDM06	Computer Applications for Managers	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
CDM07	Computerized Draughting using auto CAD	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
CDM08	3 Dimension Design using auto CAD	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
CDM09	Web Design and Advanced Desktop Publishing	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec

CDM10	ICT Policy and Standardisation Programme	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
CDM11	Web Design and Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
CDM13	Computer Networking Administration	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
<u>CODE</u>	<u>TRANSPORT MANAGEMENT COURSES</u>	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
TRM01	Transportation Management System	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
TRM02	Environmental Programme for Road Maintenance Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
TRM03	Transport Logistic Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
TRM04	Transport Investment & Operations Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
TRM05	Modern Port Management & Reform	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
TRM06	Fleet Planning Maintenance & Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
TRM07	Management Skills Development for Procurement & Transport Officers.	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
TRM08	Transport Economics & Analysis	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
TRM09	Procurement & Selection of consultants (World Bank)	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
<u>CODE</u>	<u>GOVERNANCE, DEMOCRACY &</u>	<u>DATES</u>
	<u>PARLIAMENTARY ADMINISTRATION COURSES</u>	
GDP01	Disarmament, Demobilization and Reintegration Programmes	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
GDP02	Good Governance In Post –Conflict Societies	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
GDP03	Human Rights Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
GDP04	International Mediation	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
GDP05	Legislative Drafting	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
GDP06	Parliamentary Administration Skills Development	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
GDP07	Institutional Development and Governance	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
GDP08	Budget, Management and Accountability in the Public Sector	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
GDP09	Public Budget Process Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
GDP10	Archival and Documentation Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
GDP11	Diploma in Community Leadership	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
GDP12	Ethnics and Corruption in the Public Sector	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov

GDP13	Management of Contracts and Conflict Resolution in PPP's	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
GDP14	Project Design and Contact Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
GDP15	Pension Fund Reform and Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
GDP16	Research, Monitoring and Evaluation in the Public Sector	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
GDP17	Local Government Leadership Development Programme	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
GDP18	Economic Analysis in the Public Sector	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
GDP19	Local Government Investment Project Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
GDP20	Public Sector Performance Management Systems	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
GDP21	Managing Public Health Projects	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
<u>CODE</u>	<u>SECRETARIAL & ADMINISTRATIVE COURSES</u>	<u>DATES</u>
SCA01	Modern office skills for Executive Secretarial and Administration Assistants	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
SCA02	Advance Office Management and Administration for PAs/Secretaries	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
SCA03	Management of Meeting for Executive Personal and Administrative	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
SCA04	Reporting Writing and Minute Taking for Secretaries and Personal Assistants	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
SCA05	Data and Records Management Programme	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
SCA06	Management Development Programme for Secretaries & Office Administrators	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
SCA07	Office Management Practice for Office Administrators	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
SCA08	The Executive Secretary Course	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
SCA09	Professional Executive Secretaries and Administrators Programme	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
SCA10	Advanced Information and Communication Skills	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
SCA11	Protocol and Public Relations Management Programme	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
SCA12	Advanced Computer Skills for Secretaries	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
SCA13	Basic Project Management for Secretaries	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
SCA14	Executive Customer Care and Public Relations	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
SCA15	Advanced Office Management and Procedures	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
SCA16	Advanced Executive Secretaries	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov

SCA17	Advanced Public Relations and Customer Care for Secretaries	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
SCA18	Management Development for Executives Assistants	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
SCA19	Computer Skills for Secretaries and Office Administrators	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
<u>CODE</u>	<u>TELECOMMUNICATIONS MANAGEMENT PROGRAMMES</u>	<u>DATES</u>
TCM01	Wirelesses. Rural Telecommunication Systems Planning	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
TCM02	Computerized Records Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
TCM03	Fundamentals Of Telecommunication	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
TCM04	Design and Maintenance of Internet and Internet Services	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
TCM05	Information and Communication Technologies Management In Public Sector	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
TCM06	Management Development Skills for Communications Sector Personnel	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
TCM07	Effective Media Communication	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
TCM08	Advanced Computer Application For Senior Managers	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
TCM09	Advanced Computerized Records Management	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
TCM10	Management Of Information Systems	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
TCM11	Corporate Communication Protocol & Public Relations	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
TCM12	Costing of Telecommunications Network and Services	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
<u>CODE</u>	<u>ENGINEERING MANAGEMENT PROGRAMMES</u>	<u>DATES</u>
ENG01	Power Transmission and Distribution System	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
ENG02	Power Control Systems	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
ENG03	Switch Gear and Protective Equipment	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
ENG04	Electrical Safety Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
ENG05	Trouble Shooting and Fault Finding Techniques	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
ENG06	Electrical Maintenance Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
ENG07	Electrical Power Systems (E. P .S)	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
ENG08	Electrical Lighting Technology	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21Oct, 7-11 Nov
ENG09	Process Control Drives and Automation	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
ENG10	Electrical Machines Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec

ENG11	Energy Management And Conservation	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
ENG12	Management Development Programme For Engineers	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
<u>CODE</u>	<u>BANKING AND FINANCE PROGRAMMES</u>	<u>9-13 Feb, 2-6 Mar, 4-8 May, 6-10 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov</u>
BFN01	Credit Skills in Private Banking	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
BFN02	Risk and Portfolio Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
BFN03	Theory and Practice of Monetary Policy	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
BFN04	Fundamentals of Banking Supervision	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
BFN05	Preventing, Detecting and Control of Fraud in the Banking Sector	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
BFN06	Credit, Operational, Treasury and Risk Management Training Course	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
BFN07	Credit Management, Money Laundering and Bank Identity Fraud	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
BFN08	Effective Banking Operations Course	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
BFN09	Money and Banking Course	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
BFN10	Customers Service Management in Banking 12-16	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
BFN11	Bank Branch Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
BFN12	Credit Skills in Private Banking	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
BFN13	Supervision of Bank & Financial Institutions	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
BFN14	Human Resources Management and Corporate Social Responsibility	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
<u>CODE</u>	<u>CAPITAL MARKET PROGRAMMES</u>	<u>DATES</u>
CPM01	Capital Market Operations	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
CPM02	Capital Market Regulation and Compliance	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
CPM03	Supervision and Regulation of the Capital Market	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
CPM04	Forensic Auditing	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
CPM05	Fundamentals of Securities Market	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
CPM06	Management of Stock Brokers	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
CPM07	Corporate Governance and Strategic Management in the Securities Market	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
CPM08	The Stock Market, Credit and Capital Formation	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
CPM09	Globalization, International Finance and Capital Market	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
CPM10	Handling Fraud, Manipulation and Market Abuse in the Capital Market	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec

CPM11	Financial Management in Securities Market	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
CPM12	Capital Market and Money Laundering	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
CPM13	Advanced Corporate Governance Programme	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
CPM14	Institutional Reforms and Management	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
CPM15	Advanced Strategic and Change Management	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
CPM16	Institutional Design of Regulatory Authorities	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov
CPM17	Advanced Leadership for Senior Executives	17-21 Jan, 7 -11 Mar, 2-6 May, 18-22 Jul, 5-9 Sep 3-7 Oct, 5 -9 Dec
CPM18	Strategic Management for Women in Leadership	7 -11 Feb, 18-22 Apr, 6 -10 Jun, 15-19 Aug, 7-11 Nov, 12-16 Dec
CPM19	Strategy and Balanced Scorecard Development	21-25 Feb, 21-26 Mar, 2-6 May, 4-8 Jul, 19-23 Sep, 17-21 Oct, 14-18 Nov
CPM20	Market Analysis and Management	14-18 Mar, 4-8 Apr, 23-27 May, 4-8 Jul, 5-9 Sep, 17-21 Oct, 7-11 Nov

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